FORTNOX

Product Updates: R13.1, April 2013

Here is what is new in Fortnox:

You can read more about the various new functionalities in the Release Document section of the Help Centre.

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Invoicing

Print Service

Fortnox Print Service includes printing, enveloping and mailing of customer invoices.

More info:

Fortnox Print Service includes sending your customer invoices electronically to the Print Service who then prints, envelops and mails your customer invoices for you.

By using Fortnox Print Service you make life easier for yourself. You can concentrate on your core business, and spend less time on invoice handling. Invoice management becomes more cost and time effective.

You will find the new help section **Getting Started with Fortnox Print Service** in the Help. It is also published in your **Help Centre** under **Release Documents**.

Where:
Invoicing - Customer Invoices

Archive

Redesigning Linked Documents

The **Linked Documents** section of the Archive has been re-organised and the new structure is based on the origin of the documents (the various applications from which the document can be generated)

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with years and months as sub-sections rather than the years as main sections. See below.
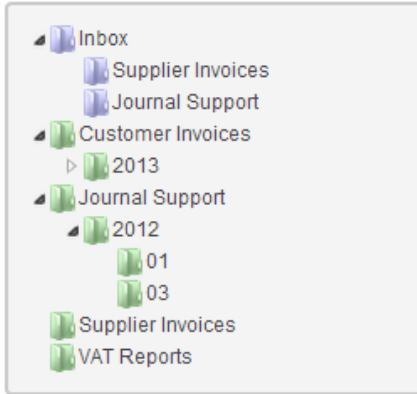
This reorganization has been carried out for two main reasons:

- To provide increased clarity in file structure for the user
- To be able to use linked documents for more functionalities

Save and retrieve VAT reports

Submitted VAT reports can now be saved in the **Archive** under **Linked Documents**, in the **VAT Reports** folder.
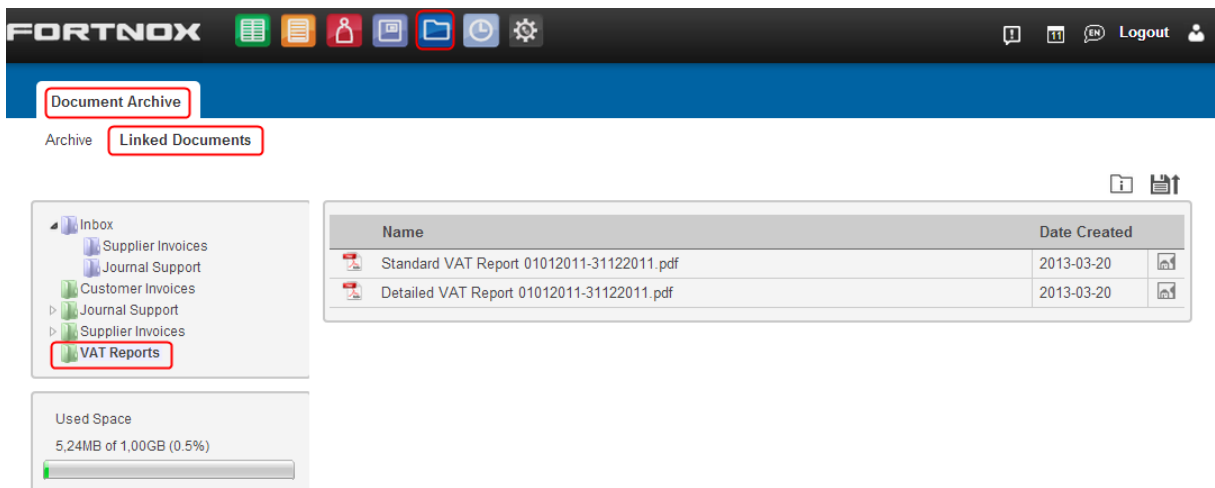
Read more about this feature in the Archive Help Text.

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Documents with due dates

A **due date** feature has been added to the **Archive** to offer users the possibility to keep track of important documents via **reminders**. For example certain agreements which have an expiry date. The due date function will send out a reminder to the user in a manner that the user him/herself chooses.

*Note: When using the **documents with due dates** functionality together with the **Fortnox CRM**, the reminder acquires more functionalities due to the fact that the CRM manages them in the same way as **CRM Activities**.*

Read more about this feature in the Archive Help Text.

Time

Attachment to invoices from Time

You can create a detailed attachment to accompany and clarify invoices generated for time and expenses in **Fortnox Time**. The attachment takes the form of a single PDF file.

The attachment you will be able to create is called **Time Invoice Specification,** also referred to as **Time Attachment.** See below

The Rose Store 12112212				Printed 19-03-2013 Last journal
Period 01-02-2013 - 28-12-2013		**Time Invoice Specification**		Financial Year 01-01-2013 - 31-12-2013

Date	User	Quantity Unit	Assignment	Item
22-03-2013	admin	8 h	1	Product info
25-03-2013	admin	6 h	1	Product info
26-03-2013	admin	6 h	1	Product info
27-03-2013	admin	6 h	1	Product info
28-03-2013	admin	6 h	1	Product info
29-03-2013	admin	8 h	1	Visits

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Note: *This functionality is only available if you are subscribed to **Fortnox Archive** as well as **Time** and **Invoicing**.*

Where:
Time - Invoicing - Invoicing

Read more about this feature in the Time Help Text.

Reports in Time: Billable time

Fortnox Time features improved reporting tools. The Billable Time report, provides you with an overview of which hours or activities have been reported and billed or not billed.

Where:
You can find the report under **Time - Reports**. See below.

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General Features

Centralised Login

> **To all Accountant Partners:**
>
> **Please do not confuse the Centralised Login functionality with your Client Manager which works as usual.**

A **Centralised Login** feature gives **Fortnox** users instant access to all Fortnox accounts the user owns. With the centralised login, the user only needs one user name, one password and one login session to access all their Fortnox Accounts.

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Select account

Live Accounts

My First Company (9944000020)   ▶

Test Accounts

The Cloud Store (9944000391)   ▶
The Rose Store (9944000194)   ▶
The Store (9944000487)   ▶

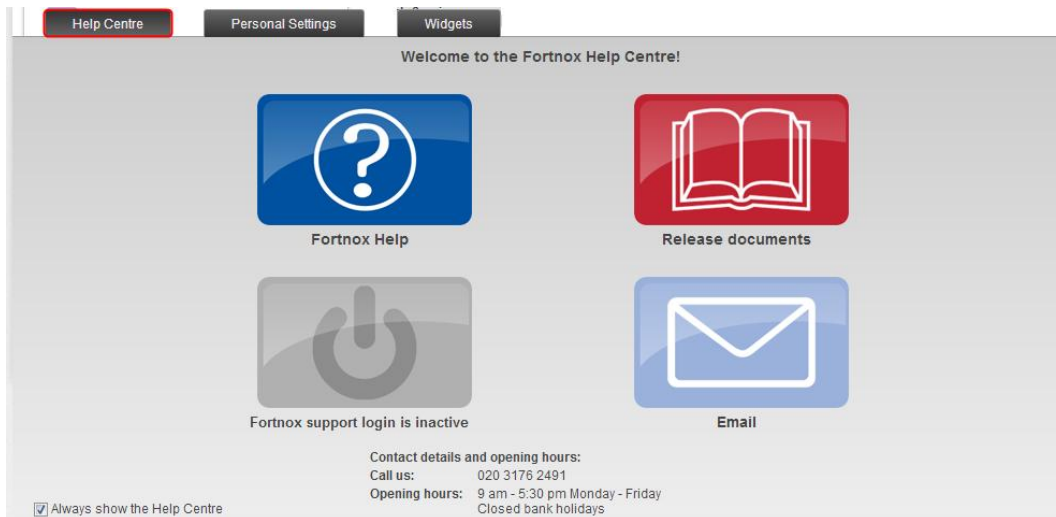Fortnox Centralised Login uses your Email address as your unique username.

Note: Centralised login is limited to accounts within one country.

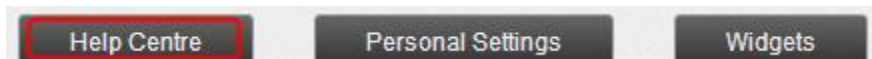Read more about this feature in the Centralised Login Help Text.

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Fortnox Help Centre

A new **Fortnox Help Centre** has been launched!

You can access it via the navigation bar at the bottom of your page.

In the Help Centre you can find:

- **Fortnox Help**
- **Release Documents**
- **Support Login**
- **Email** to Fortnox Support.

You can read more about the Help Centre in the Help Texts.

Additional widgets and a widget navigation menu

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A lot of new widgets have been created as well as a widget navigation menu, enabling searching for widgets by application. In the Widget Help Text you can read about how to activate the RSS widget and create an RSS feed, for instance from HMRC.

Fortnox Mobile

Mobile Help texts have been launched. You can access them from within the mobile application.

Where:
Help Centre - Fortnox Help

Also new in **Fortnox Mobile** is the possibility to choose to login to your desktop version instead of the mobile version via a link on you mobile login page.

![FORTNOX]

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Fortnox API

Building integrations towards Fortnox is now possible with **Fortnox API**.

An Application Programming Interface (API) is a protocol intended to be used as an interface by software components to communicate with each other. For example if you wish to import lists of customers or prospects or invoices created in another application to Fortnox, the API will enable developers external to Fortnox to build components enabling the "other application" and Fortnox to communicate.

The following functions are now available for API:

- Creating journal entries
- Creating customers
- Creating invoices
- Creating orders

Developers interested in building integrations towards Fortnox can register their interest by contacting **Fortnox Support** via telephone on 0203 176 2491 or via email on support@fortnox.co.uk.